

SULLIVAN COUNTY

Serving the communities of:

Acworth, Charlestown, Claremont, Cornish, Croydon, Goshen, Grantham, Langdon,
Lempster, Newport, Plainfield, Springfield, Sunapee, Unity and Washington

Commissioners Office
14 Main Street
Newport, NH 03773
Tel. (603) 863-2560
Fax. (603) 863-9314
E-mail: commissioners@sullivancountynh.gov

County Manager
14 Main Street
Newport, NH 03773
Tel. (603) 863-2560
Fax. (603) 863-9314
E-mail: manager@sullivancountynh.gov

Dept. of Corrections
103 County Farm Rd.
Unity, NH 03743
Tel. (603) 542-8717
Fax. (603) 542-4311
E-mail: doc@sullivancountynh.gov

Facilities & Operations Dept.
5 Nursing Home Dr.
Unity, NH 03743
Tel. (603) 542-9511 Ext 230
Fax. (603) 542-9214
E-mail: facilities@sullivancountynh.gov


Human Resources
5 Nursing Home Dr.
Unity, NH 03743
Tel. (603) 542-9511 Ext. 286
Fax. (603) 542-9214
E-mail: humanresources@sullivancountynh.gov

Human Services
5 Nursing Home Dr.
Unity, NH 03743
Tel. (603) 542-9511 Ext 210
Fax. (603) 542-9214
E-mail: humanservices@sullivancountynh.gov

Nursing Home
5 Nursing Home Dr.
Unity, NH 03743
Tel. (603) 542-9511
Fax. (603) 542-9214
E-mail: nursinghome@sullivancountynh.gov

MEMORANDUM

TO: All Department Heads
County Attorney \ Marc Hathaway
High Sheriff \ Mike Prozzo
Register of Deeds \ Sharron King

FROM: Ed Gil de Rubio \ County Manager 

CC: Board of Commissioners

SUBJ: Goals Setting Meeting

DATE: July 27, 2006

Good Afternoon:

On Thursday, August 17, 2006 there will be a strategic planning meeting relating to goals setting and expectations. The purpose of the exercise is to assist the Board of Commissioners, the County Manager, elected officials and senior management in establishing mutual goals for the next two to three years. This will be achieved through a discussion facilitated by Primex and attended by the County Commissioners, the County Manager, elected officials and senior management staff.

- **Goal Setting:** Participants will identify goals in a very broad context (meaning everything is on the table) and from there will work to prioritize those goals to comprise a manageable and realistic list to be addressed. Participants will also identify the preliminary actions needed to move toward achievement of those goals.
- **Expectations:** Participants will discuss what they expect from one another to create the climate necessary to successfully achieve the identified goals.
- **Summary Report:** Primex will prepare a report which captures the day's discussions and will submit it to the County.
- **Length and Schedule:** This process will take approximately 3 hours to complete. The meeting will be held from 9 AM to noon at the Ahern Building at the Unity complex. Please plan on attending. Lunch will be provided.

All Day, Every Day, We Make Life Better